

RTKL GSA MOBIS CONTRACT

The Mission Oriented Business Integrated Services (MOBIS) program offers a full range of management and consulting services that can improve the performance, quality, timeliness and efficiency of services provided by the federal government.

MOBIS contractors offer their expertise in the following areas: business consulting services, assessments, studies, reports and related training, facilitation services, conflict resolution, problem solving, survey design, implementation and analysis, off-the-shelf and customized MOBIS-related training, OMB Circular A-76 studies and privatization efforts, program management, and program integration.

Please consider utilizing MOBIS as a contracting vehicle to further your working relationship with RTKL. Below are important details about our contract. We look forward to working with you.

Mission Oriented Business Integrated Services (MOBIS)

Contract No.: GS-10F-0234U

Contract Period 5/14/2008 – 5/13/2013

Maximum Order: \$1,000,000.00 (for contracts over 1M hourly rates can be negotiated)

Minimum Order: \$300.00

Geographic Coverage Domestic & Overseas

Prompt Payment Terms: Net 30 days

Ordering Address

RTKL Associates Inc.

Attn: Scott Kilbourn

2101 L Street NW

Suite 200

Washington, DC 20037

Payment Address

RTKL Associates Inc.

Attn: Cathy Newton

901 South Bond Street

Baltimore, MD 21231

Specialty Items Numbers (SIN)

874-1 MOBIS Consulting Services

MOBIS Consulting Service: Contractors shall provide expert advice, assistance, guidance or counseling in support of agencies' mission oriented business functions, as follows: Management or strategy consulting; program planning, audits and evaluations; studies, analyses, scenarios, and reports relating to mission-oriented business programs or initiatives, such as defense studies, tabletop exercises or scenario simulations; educational studies, regulatory studies, economic studies, and preparedness studies; executive/management coaching services; customized training as part of a consulting engagement; policy and regulatory development and review; expert witness services in support of litigation, claims, or other formal cases, and advisory and assistance services in accordance with FAR 37.203(b). Financial audits are covered under GSA Schedule 520, Financial and Business Services, and are not allowed under this Specialty Item Number (SIN). The term "consulting" as defined herein does not include staff augmentation.

874-2 MOBIS Facilitation Services

MOBIS Facilitation Services: Contractors shall provide facilitation and related decision support services for agencies engaged in collaboration efforts, working groups, or integrated product, process, or self-directed teams. Services covered are: defining, refining, and resolving disputes, disagreements, and divergent views, excluding EEO disputes; leading large and small group briefings and discussions; recording discussion content and enabling focused decision-making; stakeholder debriefings; preparing and providing draft and final reports relating to the facilitated issues. Conference planning and management services are excluded from this SIN. These services are specifically covered under Schedule 541, Advertising and Integrated Marketing Services. EEO disputes are covered under Schedule 738X, Human Resources & Equal Employment Opportunity and are excluded.

874-3 MOBIS Survey Services

MOBIS Survey Services: Contractors shall provide surveying relating to mission-oriented business issues. Contractors shall assist with or perform all phases of the survey process, as follows: survey planning, design, and development; determining proper survey data collection methodology; pretest/pilot surveying; assessing reliability and validity of data; administering surveys using various types of data collection methods; survey database administration; analyses of quantitative and qualitative survey data; production of reports related to the survey; and briefings of results, to include discussion of recommendations and potential follow-up actions. Any surveys relating condition or status of equipment or property, or to Architect and Engineering services as defined in FAR 36.601-4 are prohibited under MOBIS.

